

*Please reply to:*

Contact: Chris Curtis  
Service: Committee Services  
Direct line: 01784 446240  
E-mail: [c.curtis@spelthorne.gov.uk](mailto:c.curtis@spelthorne.gov.uk)  
Date: 26 March 2019

## **Notice of meeting**

### **Planning Committee**

**Date:** Wednesday, 3 April 2019

**Time:** **Call Over Meeting** - 6.45 pm

The Call Over meeting will deal with administrative matters for the Planning Committee meeting. Please see guidance note on reverse

**Committee meeting** – Immediately upon the conclusion of the Call Over Meeting

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

### **To the members of the Planning Committee**

Councillors:

R.A. Smith-Ainsley (Chairman)	S.J. Burkmar	T.J.M. Evans
H.A. Thomson (Vice-Chairman)	S. Capes	M.P.C. Francis
C. Barnard	R. Chandler	A.L. Griffiths
R.O. Barratt	S.M. Doran	J.R. Sexton
I.J. Beardsmore	Q.R. Edgington	R.W. Sider BEM

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) Telephone 01784 451499

## **Call Over Meeting**

### **Guidance Note**

The Council will organise a meeting immediately prior to the Planning Committee meeting (a "Call Over") which will deal with the following administrative matters for the Committee:

- Ward councillor speaking
- Public speakers
- Declarations of interests
- Late information
- Withdrawals
- Changes of condition
- any other procedural issues which in the opinion of the Chairman ought to be dealt with in advance of the meeting.

The Call-Over will be organised by Officers who will be present. Unless there are exceptional circumstances, the meeting will be held in the same room planned for the Committee. The Chairman of the Planning Committee will preside at the Call-Over. The Call-Over will take place in public and Officers will advise the public of the proceedings at the meeting. Public speaking at the Call-Over either in answer to the Chairman's questions or otherwise will be at the sole discretion of the Chairman and his ruling on all administrative matters for the Committee will be final.

Councillors should not seek to discuss the merits of a planning application or any other material aspect of an application during the Call-Over.

## **Planning Committee meeting**

### **Start times of agenda items**

It is impossible to predict the start and finish time of any particular item on the agenda. It may happen on occasion that the Chairman will use his discretion to re-arrange the running order of the agenda, depending on the level of public interest on an item or the amount of public speaking that may need to take place. This may mean that someone arranging to arrive later in order to only hear an item towards the middle or the end of the agenda, may miss that item altogether because it has been "brought forward" by the Chairman, or because the preceding items have been dealt with more speedily than anticipated. Therefore, if you are anxious to make certain that you hear any particular item being debated by the Planning Committee, it is recommended that you arrange to attend from the start of the meeting.

### **Background Papers**

For the purposes of the Local Government (Access to Information) Act 1985, the following documents are to be regarded as standard background papers in relation to all items:

- Letters of representation from third parties
- Consultation replies from outside bodies
- Letters or statements from or on behalf of the applicant

## AGENDA

Page nos.

**1. Apologies**

To receive any apologies for non-attendance.

**2. Minutes**

**5 - 10**

To confirm the minutes of the meeting held on 6 March 2019.

**3. Disclosures of Interest**

To receive any disclosures of interest from councillors under the Councillors' Code of Conduct, or contact with applicants/objectors under the Planning Code.

Planning Applications and other Development Control matters

To consider and determine the planning applications and other development control matters detailed in the reports listed below.

**4. Application No. 18/01259/FUL - The Old Police Station, 69 Staines Road East, Sunbury on Thames, TW16 5AA**

**11 - 40**

*Sunbury East*

Planning application seeking approval for the conversion, extension and alterations to the existing old Police Station building to provide 4 flats, together with the erection of a new 2 storey building to provide an additional 4 flats following the demolition of the existing outbuildings. The proposal includes car parking, landscaping, access and associated works.

**Officer recommendation:** to approve the application.

**5. Urgent Items**

To consider any items which the Chairman considers as urgent.